

QUALIFICATION REQUIREMENTS

To comply with statutory and OFM requirements for this proposed contract, proposers are requested to answer each of the following questions. Proposals will be accepted only from those giving positive responses. This page must be submitted with the proposal and must be signed by a person who has the authority to bind the firm.

1. WL's enabling legislation requires that the services requested under this RFP be conducted by a Certified Public Accountant (RCW 67.70.320). Will a CPA or an individual who has passed the CPA exam verify all drawings, and procedural evaluations and compliance audit findings for this contract?

ANSWER:

2. Section 315-06-080 of the Washington Administrative Code prohibits any CPA accounting firm or its employees retained under this proposed contract from participating in any WL games. This restriction applies to the staff in the local office where the contract is worked on and those who directly or indirectly contribute to the contract work. Will your firm comply with the regulation that a ticket shall not be purchased by and a prize shall not be paid the firm or its employees?

ANSWER:

3. Continuity and consistency of work must be maintained. Will your firm agree that the individuals you name in the management proposal shall be responsible throughout the contract period, and if replacement of any named individual becomes necessary, that the replacement will be subject to OFM's approval?

ANSWER:

4. A CPA or an individual who has passed the CPA exam must be present at all instant game and on-line drawings for pre-drawing preparation, observation of drawings, and for post-drawing procedures. In the event the CPA arrives late or is unavailable, the WL would be unable to hold the drawing as scheduled and to record the drawing as required. This could result in loss of public confidence and loss of sales and problems in rescheduling. **Will your firm sign a damages clause in the contract expected to result from this RFP, agreeing that your firm would be liable to pay liquidated damages in the amount of \$5,000 for the first occurrence, if the CPA fails to arrive at the specified location in time for the drawing to be conducted as scheduled and that any subsequent occurrence would result in termination of the contract for cause?**

ANSWER:

Signature

Title

Firm Name

Date